

YOXFORD VILLAGE HALL

CONDITIONS FOR AFFILIATED GROUPS

The purpose of becoming an AFFILIATED GROUP (previously called a Quota Club) is to offer cheaper rates of hire to those local groups who expect to be using the Village Hall on a regular basis.

To enable the Village Hall Management Committee to offer these reductions all AFFILIATED GROUPS are expected to comply with the following conditions:

1. Each group will be given the security code to access a key to let members in and to lock up after functions. Codes will be changed regularly to avoid misuse. Please ensure that ALL doors and windows are secure, and that all lights, water taps and heating appliances are switched off. The key must be returned to the key safe at the end of each hire session.
2. The Group's chair or representative shall enforce the no smoking law within the village hall premises and shall be responsible for settlement of any fines or other judicial proceedings arising from a breach of this law occurred during the period of hire.
3. Affiliated Groups are expected to clear up the Hall after use. The premises are to be left in a clean condition, thus avoiding the cost of a cleaner having to attend after each session **GROUPS NOT COMPLYING WITH THIS REQUIREMENT WILL BE CHARGED A CLEANING FEE.**
4. All Groups will be invited to support fundraising activities in the hall. The Committee needs to cover running costs and pay for improvements to ensure our hall remains fit for purpose. We hope our Affiliated Groups will want to help by sponsoring an activity, providing volunteers or a making a donation.
5. All Affiliated Groups are to be represented at the A.G.M. and are further expected to elect a representative to serve on the Management Committee for a year. Those groups that are clustered within the umbrella of the Sports Group can elect one representative between them.
6. Any damage to the Hall caused during your function shall be reported to the Management Committee at once, and all willful damage must be paid for by the Affiliated Group concerned.
7. The cost of Affiliation will be £25.00 per year, and the membership runs from the 1st of October, in any year.

SMOKING WITHIN VILLAGE HALL PREMISES IS AGAINST THE LAW

To request or renew membership
please complete the attached application form